

Sustainable Agriculture Matching Grant Program

Request for Proposals

Hens for Haiti (H4H) is a 501c3 non-profit organization dedicated to designing, funding, and establishing egg production facilities in Haiti. The organization strives to empower local partners to create jobs, increase food security, and provide adequate nutrition throughout Haiti. Egg production at a hen house, or "Poulaye" in Haitian creole, allows communities to achieve many of these goals. Many communities have not yet seen the potential benefits a Poulaye can offer the local market, or have faced constant challenges in operation.

Overview

Hens for Haiti is now accepting proposals for a matching grant valued up to \$5,000 to fund a new or upgraded project. All organizations associated with a community in Haiti are encouraged to apply by February 1, 2020. Proposals will be reviewed by the H4H Board of Directors and awarded by March 1, 2020. All proposals must outline a 100% match of cash or tangible, durable goods obtained in the last six (6) months by the requesting organization.

Hens for Haiti will consider funding:

- The initiation of new hen house projects including construction and purchase of hens or equipment
- The improvement or advancement of current hen house projects
- The initiation of projects related to the improvement of a current hen house such as poultry feed processing
- The initiation or improvement of projects related to sustainable agriculture practices

Hens for Haiti will not fund:

- Salaries
- Travel
- Purchase of pre-packaged/formulated feed
- Overhead Expenses

If awarded, all funds must be used by September 1, 2020. The receiving organization must submit a progress report detailing how the grant was used by September 15, 2020 (see attached Reporting Guidelines). After projects are completed, organizations are asked to stay connected with Hens for Haiti by submitting 6-month and year after updates. Hens for Haiti may also request to visit the project site to obtain updates and assist others in learning from program successes and failures.

Match Component

The Sustainable Agriculture Matching Grant Program requires a match of monies equal or greater in value to the funds requested by the proposing organization. In order for organizations to be eligible for the grant, a qualified match must be obtained by the proposing organization by the time the application is submitted. A qualified match refers to cash funds or tangible goods with value equal to or greater than the grant funds requested.

The following are considered a qualified match:

- Funds raised by the organization outside of requested grant funds
- Donation of machinery, construction materials, or other goods
- Donation of hens

The following are NOT considered a qualified match:

- Donation of time or expertise
- Travel expenses

Proposal Requirements

Applications for the H4H Sustainable Agriculture Matching Grant must include the following components to be considered for funding.

- General Application Form
- Written proposal narrative (max 3 pages)
 - Proposal overview
 - Background of requesting organization's history and past or current development projects in Haiti
 - Explanation of how matching grant funds will help to sustainably solve a problem
 - Outline of local Haitian involvement and project commitment
 - Outline of project reports and accountability
 - Current financial statements for the requesting organization
 - Proposed timeline of project milestones, deliverables, and completion
- Full project budget including the breakdown of grant and match components

Timeline

RFP Released by December 15, 2019

RFP Questions answered by January 14, 2020

Full Proposals submitted by February 1, 2020

Matching Grant Awarded by March 1, 2020

Funds used by September 1, 2020

Progress Report submitted by September 15, 2020

Project 6-month Update submitted by March 1, 2021

Project 1-year Update submitted by September 1, 2021

To Apply for the H4H Sustainable Agriculture Matching Grant, please submit all required documents electronically to hensforhaiti@gmail.com by **5pm February 1, 2020**. All questions should be submitted to hensforhaiti@gmail.com.

Sustainable Agriculture Matching Grant Program

General Application Form

Name of Organization: _____

Address: _____

Point of Contact: _____ Email: _____ Phone: _____

Name of Project Proposal: _____

Name of Beneficiary Haitian Community: _____ Location: _____

Total Project Budget: _____ Grant Funds Requested: _____ Match: _____

This Proposal is for (check one): A new project Upgrade to an existing project

Date of Project Initiation: _____ Proposed Date of Project Completion: _____

Project Summary
